

## **RULES AND REGULATIONS OF DRY DOCKS MAINTENANCE YARD OCCUPATION**

The dry docks are designed for boat maintenance only, and must not be used, at any time, for boat building.

The occupants of the barges and other buildings parked in basins or land areas or under repair in the Voies Navigables de France, South West territorial division dry docks, must comply with the following rules and regulations:

### **ARTICLE 1 – DOCK ENTRY AUTHORISATION**

The users, designed hereafter as tenants, that wish to use the dry dock must request access from the Administrative department of the Parks & Workshops Subdivision, 65, allée des Demoiselles - 31400 Toulouse

**Phone. +33 (0)5 34 31 10 90 - Fax : +33 (0)5 34 31 10 99**

**E-mail : [SPA.AEE.SN-@developpementdurable.gouv.fr](mailto:SPA.AEE.SN-@developpementdurable.gouv.fr)**

The users will then send a deposit cheque to VNF, for an amount of 250 € per booked week.

This cheque will be returned within one month after the boat has left the dry dock, or in the case of written cancellation received at least 15 days before the first day booked and subject to the condition that an occupant has been found for the dry dock for the given period.

It will be debited if no other dry dock booking has occurred for the same period.

The tenant will commit to dry dock entry and exit times.

**The tenant may not exit the dry docks on a Monday or a Friday due to water movement.**

In the case of a delayed exit, there are two situations:

- 1) No other bookings have been taken for this period and Voies Navigables de France does not need the docking station: the lease is renewed based on official tariffs;
- 2) This delay creates an issue for Voies Navigables de France or the next user:
  - The boat is automatically removed if this manoeuvre is technically possible,
  - In the opposite case, the exit delay penalty indicated on the pricing schedule will be applied.

### **ARTICLE 2 - ACCESS TO SHIPYARD:**

Dry dock hire strictly allows access to said dry dock and immediate environment only.

Access to any other parts of the shipyard is strictly forbidden.

The tenant shall undertake responsibility for himself and any other person he allows in shipyard.

Access to shipyard is exclusively reserved to the docked boat owner, also designated as the tenant, to its crew, and the tradesman in charge of repairs, **who will be priorly declared and identified by the Parks & Workshop Subdivision reception.**

Any other person not belonging to the boat's crew will not be authorised onsite with prior authorisation. They will be accompanied by the tenant.

In any case, the boat owner and tenant of a docking space **is personally responsible** for any people he allows onboard.

### **ARTICLE 3 – DRY DOCKING MANOEUVRES**

VNF agents are in charge of deck manoeuvres on the dock slipway, as well as filling, opening and emptying of dry docks.

**Entry and exit are done with the engine switched off.**

Boat positioning on keel blocks is done by the boat owner and/or his crew and under his sole responsibility.

Dry dock filling for water tightness testing and boat displacement on keel blocks will be invoiced to user.

In order to inform Toulouse City Water Sanitation Services (in charge of docking water evacuation), **the request will be submitted at least 3 days before the manoeuvre.**

During the stay in the dry docks or on the basin, the site agents or wardens may require the crew or tenants presence at any time in order to perform any required and ordered manoeuvres.

In case of absence, these agents are qualified to perform any manoeuvre that they judge necessary, at the owners' exclusive expense, and without any liability occurring to them.

**The occupation of the Radoub basin is strictly reserved to dry dock users, either before or after dry docking. This occupation is limited to 15 consecutive days.**

### **ARTICLE 4 – DRY DOCK STAY**

Fires are not allowed on board docked boats.

Heating, lighting and other electrical equipment must comply with the current regulations, for vessels of that class.

**It is also forbidden:**

- to light fires on quays and open areas;

- to throw away or store, even temporarily, rubble, waste, sewage water, detritus or any other materials. These must be evacuated to the public waste dumping grounds by the tenant (list of public waste dumping grounds attached).

**A household refuse bin is made available to the tenant (1 per dock station).**

**Collection takes place every Monday, Wednesday and Friday morning.**

**The tenant is in charge of leaving the refuse bin at the site entrance the evening before and picking it up the next day after it has been emptied.**

**The container shall be cleaned before it is returned at the end of dry dock rental.**

Storage of materials used for vessel repairs and skip installation are subject to authorization from the Head of the Subdivision or his representative.

Their installation sites will be designated by the Subdivision.

**The dry docks and land areas will be left clean at the end of rental; an inventory will be done before and after the rental period.**

**If the dock and its direct environment are not cleaned by the tenant, the cleaning will be done by Park agents and billed to the tenant.**

A toilet blocked reserved for dry dock users is available next to the covered slipway.

These toilets shall be kept locked.

Pets, dogs, cats will be kept on a lead at all times. No vagrancy will be tolerated.

Category 1 and 2 (dangerous) animals are prohibited on site.
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## **ARTICLE 5 – DRY DOCKING LABOUR**

### **Combat against concealed employment:**

The law n° 97-210 dated 11th March 1997 concerning reinforcement of the combat against concealed employment provides that:

« Work entirely or partially concealed as determined by the conditions of Article L 324-10 of the French Labour Code **is illegal** ».

## **ARTICLE 6 – BUILDING MATERIALS**

All materials and electrical equipment used by the tenant or tradesman in charge of work will comply with current regulations, and specifically:

- electrical materials
- electric cable and connection to the electricity supply

### **Electric appliances:**

- will conform to current regulations and will be checked and submitted to testing. A technical inspection certificate will be provided at dock entry.
- in docks 2 and 3, two teams may carry out work at the same time. Therefore each team shall take the necessary precautions to avoid projections on the other work team and use the protective sheet provided.

## **ARTICLE 7 – BUILDING SITE NOISES**

The tenant will take all necessary measures to reduce noise pollution.

Engine and equipment noises must be reduced as much as possible.

Heat engine compartments must be soundproofed.

In accordance with the decree dated 23rd July 1996, article 4, **all work carried out with noisy tools, appliances or engines must be stopped between 8 PM and 7 AM and all day on Sundays and Bank Holidays.**

Infringements to this measure will expose the tenant to public prosecutions.

## **ARTICLE 8 - POLLUTION**

Any releases of paint, clean-up residues, sewage water, etc, into the basin, docks or evacuation systems is strictly forbidden.

**Any necessary intervention due to pollution will be invoiced to the tenant.**

Infringements to this measure may also expose the tenant to public prosecutions.

Please note that contact details for waste evacuation companies are available at the office.

## **ARTICLE 9 - ENERGY**

On tenant's request, the following will be made available by **the VNF Subdivision**:

- a water tap with meter (with reading at the beginning and end of the leasing period)
- an electric meter with 2 distribution units per dock and 3 63A plugs, but limited to 63A per connection.

## **ARTICLE 10 – BUILDING WORK IN COVERED DRY DOCK**

Boats must be systematically and only, moored to the rings provided for this purpose . In addition to the general measures described in paragraph above, work carried out in the covered dock (building listed as a historical monument) will be subject to special protection

## **Sanding materials**

Sanding of metal parts will only be allowed within the shelter of protections to limit sand projection. At the end of the work, **sanding residue shall be removed by the tenant, who must provide the evacuation or treatment receipt.**

## **Construction materials**

Bringing in and folding of construction materials (steel - wood - sand - ballast ) inside the covered dock will be done with care in order to avoid degrading benches and the pillars supporting the roof.

In order to protect these benches, protective panels will be made available by the subdivision.

## **Paints**

Products used will comply with CEE regulations.

**The tenant will provide the corresponding safety data sheets and specification sheets.**

Storage and use of tar paint and generally any chemical during in the boat refit will be subject to special protections to avoid pollution or fire.

In particular, the following actions will not be tolerated:

- cleaning of tools on the dock walls;
- dumping in the drains, on land areas or in the basin of cleaning residues;
- usage of benches between pillars as preparation tables.

## **Security**

Five fire extinguishers are available on site.

During construction, the tenant or the craftsman must have within his reach the extinguisher in working condition. They will also place the support mounted fire extinguisher near the water discharge valve, then reposition it at the end of the work.

**In case of hot point work, the fire procedure will apply.**

**An inventory will be done before and after the rental period.**

**Any damage done will be subject to a report and any repair fees will be invoiced to the tenant.**

## **ARTICLE 11 – BUILDING SITE ACCESS HOURS**

Site access times via main gate are as follows:

**8 H 00 to 12 H 00 - 13 H 30 to 17 H 00**

**Outside these times and on weekends and bank holidays, the gate will be locked.**

**Emergency phone number: +33 (0)6 88 45 42 74**

In order to facilitate tenant's access, there is a gate. When a vessel is docked, a key is given to the tenant. The tenant is therefore responsible for the key.

**In case of loss of this key, the tenant will pay for lock and key replacement.**

## **ARTICLE 12 – VEHICULE PARKING**

The following vehicles are allowed on site on working days, during the sites opening hours:  
**8 AM to 5 PM**

- The boat owner's vehicle,
- The vehicles belonging to the tradesman carrying out work on the boat.

**After 5 PM, as well as on week-ends and bank holidays, no vehicle will be tolerated on site.**

Non respect of this rule will lead to a systematic retainer on the deposit cheque and vehicle impoundment.

In order to allow materials delivery outside the above mentioned hours, access to site may be allowed on Saturdays between 9 AM and 11.30 AM. This access should be requested by the tenant from the Head of the Subdivision or his representative.

## **ARTICLE 13 - INSURANCE**

The tenant will show proof of an insurance certificate covering damage that may occur during the use of the dry dock to installations or users. Failure to provide an insurance certificate may void the usage of the dry dock installation.

## **ARTICLE 14 – PAYMENT OF HIRE FEES**

The tenant will present themselves at the Subdivision office 24 hours before the boat is planned to leave the dry dock, in order to:

- Request dry dock refilling;
- Check and sign the account of the sums payable for the dry dock rental.

The boats' exit will be authorized once total payment has been settled.

## **ARTICLE 15**

The Department and Subdivision officers are in charge of the application of these rules and regulations.

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Patrick BUTTE  
Territorial Manager

**Signature of the tenant**  
(*handwritten words « Read and approved »*)